



# Curriculum Committee Meeting Minutes

September 11, 2019 ○ 3:08 – 3:57 p.m. ○ Legacy Hall 101

<b>FACILITATOR</b>	Anna Hanlon (Chair)
<b>VOTING MEMBERS</b>	Anna Hanlon (Chair), Charles Otwell (Vice Chair), Laura Behr, Lori Cassidy, Kathleen Franz, Stephen Gilbert, Jamie Hitchings, Mike Lannom, Tabitha Liang, Lori Pullman, Eileen Tom, Manoj Wickremesinghe, Michael Naccara (ASOCC) (3:30pm)
<b>NON-VOTING MEMBERS IN ATTENDANCE</b>	Kevin Ballinger, Jane McLaughlin, Claire Ippolito, Elizabeth Page, Melissa Rowden
<b>NOTE TAKERS</b>	Elizabeth Page, Melissa Rowden
<b>GUESTS:</b>	Christopher Quinn, Irene Naesse, Lara Smith, Laurie Campbell

## Item 1: WELCOME/APPROVAL OF AGENDA & MINUTES; GENERAL DISCUSSION

TOPIC	NOTES
Welcome, Approval of 9/11 Agenda, Approval of 4/17 Minutes	<p>9/11/19 Agenda: Motion to Approve/Second: Charles Otwell/Eileen Tom. <b>The motion carried unanimously.</b></p> <p>Discussion: Anna Hanlon requested the following actions:</p> <ul style="list-style-type: none"> <li>Table Curriculum Institute Highlights to 9/25</li> </ul> <p>Motion to Approve Agenda as Amended/Second: Charles Otwell/Eileen Tom. <b>The motion carried unanimously.</b></p> <p>4/17/19 Minutes: Motion to Approve/Second: Charles Otwell/Eileen Tom.</p> <p>Approved: Anna Hanlon, Charles Otwell, Laura Behr, Kathleen Franz, Mike Lannom, Tabitha Liang, Lori Pullman, Eileen Tom, Manoj Wickremesinghe</p> <p>Abstained: Lori Cassidy, Stephen Gilbert, Jaime Hitchings</p>
Curriculum Training Recap from Flex Day	<p>Anna Hanlon discussed the Curriculum Training that took place for the Curriculum Committee on August 23<sup>rd</sup> at Flex Day. Handouts with pertinent information regarding curricular processes and procedures were provided to the members that could not attend. Anna asked the committee to review the PowerPoint presentation and bring any questions back to the next meeting.</p> <p><b>Guided Pathways</b> - Charles Otwell discussed Guided Pathways and that students at Orange Coast College prefer traditional titles for their pathway. He also spoke regarding the program mapping process and finalizing the language for instructors. He offered to send the committee the buckets that the group is currently working on for input. There will be a Guided Pathway agenda item for the next voting meeting on September 25<sup>th</sup>. Anna Hanlon stated that the sustainability</p>

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	of the process with fall under the Curriculum Committee and maps will be created in CurricUNET as a part of the process.
Curriculum Committee Handbook Revisions	Anna announced that the Curriculum Committee Handbook is in the process of being revised. The handbook will be sent to all Curriculum Committee members via Google Docs for revisions.
Suspended Courses	Anna announced that the Suspended Course process was endorsed by the Academic Senate at their April 16, 2019 meeting. This process entails retiring courses which have been suspended for over three years if the department does not act to reinstate and offer the course. She asked if the communication regarding the suspended should come from her, as the Curriculum Chair, or the Division Curriculum Representatives. Suggestions from the floor were requested. Charles Otwell suggested that the Curriculum Division Representatives send the information to the department and asked if Anna could provide standardized language regarding the process. Anna agreed and all members approved that the Curriculum Division Representatives would communicate with the divisions regarding the suspended courses that are slated for retirement.
Curriculum Staff Update	Elizabeth Page went over the two new elements added for course data reporting: CB25 Course General Education Status and CB26 Course Support Course Status. The UC Guaranteed Transfer Pathways in Chemistry and Physics were also presented. A handout was provided and will be posted to the Curriculum Committee Portal site. Melissa Rowden announced that the requisite review process is still underway and that she will be copying the Curriculum Division Representatives on communication regarding outstanding reviews. Jane McLaughlin asked for a deadline for submission because the Consumer and Health Sciences division still had seven departments pending. Melissa stated that the deadline for submission is November 22 <sup>nd</sup> .
Articulation Update	<p>Manoj Wickremesinghe announced that Assist Next Gen is up with course-to-course and C-ID functionality coming soon. The 2016-2017 academic year is the most recent as of now. The new site is more user-friendly. The UC TCA results were received for Fall 2019:</p> <p>ART A109H – ANCIENT GREEK ART AND ARCHITECTURE HONORS          BIOL A182H – ZOOLOGY HONORS          ENGR A110H – INTRO TO ENGINEERING AND DESIGN HONORS          ESEC A100H- INTRO TO ENVIRONMENTAL SCIENCE HONORS          BUS A110H – BUSINESS LAW HONORS          ENGR A220 – PROGRAMMING AND PROBLEM SOLVING IN MATLAB          KIN A114 – CARDIO-KICK BOXING LEVEL 1          KIN A158 – FLAG FOOTBALL LEVEL 1</p> <p>Previously, it would take two to two and a half months to receive UC transfer status approval for courses and this year Manoj received approval within one week. The C-ID site is much better and Manoj will email the C-ID status report to the committee. The Articulation Committee is working to align C-ID courses within the district. Orange Coast College has the most approved and aligned courses for C-ID. The</p>

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counseling department at Golden West College is working on pathway option courses that will be UC transferable.

## Item 2: Consent Items: ALL DIVISIONS

Motion to Approve/Second – Charles Otwell/Eileen Tom. **The motion carried unanimously.**

COURSE/PROGRAM	ACTION	EFFECTIVE TERM
1. ART A109H Honors Survey of Western Art from Prehistory through Gothic	Add to Local AA/AS C1	<b>Fall 2020</b>
2. ALH A001N Personal Care Aide I: Foundational Knowledge, Attitudes and Skills Noncredit	Remove Material Fee of \$30	<del>Spring 2020</del> <b>Summer 2020</b>
3. ALH A002N Personal Care Aide II: Person Centered Care Noncredit	Remove Material Fee of \$20	<del>Spring 2020</del> <b>Summer 2020</b>
4. BIOL A182H Zoology Honors	Add to Local AA/AS B	<b>Fall 2020</b>
5. EC A126 Teaching in a Diverse Society	Catalog description, Assignments, Text Prerequisite: Remove HMDV A180, PSYC G150	<del>Spring 2020</del> <b>Summer 2020</b>
6. EC A127 Health, Safety, and Nutrition	Assignments Prerequisite: Add concurrency to HMDV A180	<del>Spring 2020</del> <b>Summer 2020</b>
7. EC A130 Language Arts for Children	Catalog description, Degree clean-up, Assignments Prerequisites: Remove HMDV A180, PSYC G150, PSYC C115	<del>Spring 2020</del> <b>Summer 2020</b>
8. EC A131 Creativity for Children	Catalog description, Degree clean-up, Assignments, Text Prerequisite: Remove HMDV A180	<del>Spring 2020</del> <b>Summer 2020</b>
9. EC A132 Science and Math for Young Children	Catalog description, Degree clean-up, Assignments, Text Prerequisites: Remove HMDV A180, PSYC G150, PSYC C115	<del>Spring 2020</del> <b>Summer 2020</b>
10. EC A156 Early Childhood Laboratory	Catalog description, Degree clean-up, Assignments Prerequisite: Add concurrency to EC A155	<del>Spring 2020</del> <b>Summer 2020</b>
11. EC A157 Guidance for Young Children	Catalog description, Degree clean-up, Assignments, Text Prerequisite: Add concurrency to EC A155	<del>Spring 2020</del> <b>Summer 2020</b>
12. EC A165 Observing and Recording Child Behavior	Degree clean-up, Assignments, Text Prerequisites: Remove PSYC G150, PSYC C115, EC A155	<del>Spring 2020</del> <b>Summer 2020</b>
13. EC A200 Early Childhood Programs-The Curriculum	Other hours: 45 to 0, Contact Hours: 99 to 54, Degree clean-up, Methods of Instruction, Assignments, Text	<b>Fall 2020</b>
14. EC A201 Early Childhood Practicum-Field Experience	Catalog description, Degree clean-up, Content, Methods of Instruction, Assignments, Text	<del>Spring 2020</del> <b>Summer 2020</b>
15. EC A220 Infant/Toddler Programs	Catalog description, Degree clean-up, Assignments, Text Prerequisites: Add concurrent enrollment to HMDV A184	<del>Spring 2020</del> <b>Summer 2020</b>
16. EC A221 Infant/Toddler Field Experience	Catalog description, Degree clean-up, Assignments, Text	<del>Spring 2020</del> <b>Summer 2020</b>
17. EC A276 Early Childhood Management	Catalog description Prerequisites: Remove EC A200, EC A220	<del>Spring 2020</del> <b>Summer 2020</b>
18. EC A277 Adult Supervision in Early Childhood Programs	Catalog description, text Prerequisites: Remove EC A200, EC A220, EC A229, EC A240	<del>Spring 2020</del> <b>Summer 2020</b>

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19. EDUC A200 The Teaching Profession	Catalog description, Degree clean-up, Assignments Prerequisites: Remove ENGL A099, ESL A099	<del>Spring 2020</del> <b>Summer 2020</b>
20. ENGL A168 Popular Fiction	Add to Local AA/AS C2	<b>Fall 2020</b>
21. ESEC A100H Introduction to Environmental Science Honors	Add to Local AA/AS B	<b>Fall 2020</b>
22. Engineering Associate in Science	Catalog Description – Changing Theoretical courses to Theoretical concepts	<b>Fall 2019</b>
23. FILM A261 Television Studio Operations	Catalog description, Justification, Assigned disciplines, Degree clean-up	<del>Spring 2020</del> <b>Summer 2020</b>
24. HMDV A180 Child Growth and Development	Advisories: Add ENGL A099, CSLOs, Content, Assignments, Text	<del>Spring 2020</del> <b>Summer 2020</b>
25. HMDV A184 Infant Development and Relationships	Assigned discipline, Degree clean-up, Assignments, Text	<del>Spring 2020</del> <b>Summer 2020</b>
26. HMDV A210 Introduction to the Exceptional Child	Catalog description, Assignment discipline, Degree clean-up, Assignments, Text	<del>Spring 2020</del> <b>Summer 2020</b>
27. MATH A008 Pre-Algebra	Prerequisite: Reaffirmation	<b>Fall 2020</b>
28. MATH A010 Elementary Algebra	Prerequisite: Reaffirmation	<b>Fall 2020</b>
29. MATH A030 Intermediate Algebra	Prerequisite: Reaffirmation	<b>Fall 2020</b>
30. MATH A290 Introduction to Tensors and Calculus on Manifolds Honors	Prerequisite: Reaffirmation	<b>Fall 2020</b>
31. RSPC A192 Clinical Lab 2	Prerequisite: Reaffirmation	<b>Fall 2020</b>
32. RSPC A276 Clinical Lab 3	Prerequisite: Reaffirmation	<b>Fall 2020</b>
33. RSPC A286 Clinical Lab 4	Prerequisite: Reaffirmation	<b>Fall 2020</b>

### Item 3: Discussion/Action: VISUAL AND PERFORMING ARTS

COURSE/PROGRAM	ACTION	MOTION	EFFECTIVE TERM
34. DANC A180 Dance Wellness and Injury Prevention	New Course	Motion to Approve/Second – Jamie Hitchings / Eileen Tom <b>The motion carried unanimously.</b>	<b>Fall 2020</b>
35. FILM A261 Television Studio Operations	Requisite: FILM A155 from advisory to prerequisite	Motion to Approve/Second – Jamie Hitchings / Eileen Tom <b>The motion carried unanimously.</b>	<b>Spring 2020</b>

### Item 4: Discussion/Action: MATHEMATICS AND SCIENCE

COURSE/PROGRAM	ACTION	MOTION	EFFECTIVE TERM
36. ENGR A199 Current Topics in Engineering	New Course	Motion to Approve/Second – Lori Pullman / Eileen Tom <b>The motion carried unanimously.</b>	<b>Spring 2020</b>

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### Item 5: Discussion/Action: SOCIAL AND BEHAVIORAL SCIENCES

COURSE/PROGRAM	ACTION	MOTION	EFFECTIVE TERM
37. GEOG A102 Regional Field Studies in Europe	New Course	Motion to Approve/Second – Charles Otwell / Eileen Tom <b>The motion carried unanimously.</b>	<b>Fall 2020</b>
38. GEOG A190 Digital Mapping: Introduction to GIS	Title change from: Introduction to Geographic Information Systems, Units: 2 to 3, Lecture hours: 45 to 54, Lab hours: 27 to 0, HW hours: 90 to 108, Catalog description, Material fee: \$11.70 to \$10, Content, Methods of Instruction, Instruction Tech, Assignments, Methods of Eval, Text	Motion to Approve/Second – Charles Otwell / Eileen Tom <b>The motion carried unanimously.</b>	<b>Fall 2020</b>
39. GEOG A197 Desert Field Studies in Geography	New Course	Motion to Approve/Second – Charles Otwell / Eileen Tom <b>The motion carried unanimously.</b>	<b>Fall 2020</b>

### Item 6: Discussion/Action: CONSUMER AND HEALTH SCIENCE

COURSE/PROGRAM	ACTION	MOTION	EFFECTIVE TERM
40. EC A201 Early Childhood Practicum-Field Experience	Prerequisites: Add EC A156	Motion to Approve/Second – Tabitha Liang / Eileen Tom <b>The motion carried unanimously.</b>	<del>Spring 2020</del> <b>Summer 2020</b>
41. EC A275 Early Childhood Administration- Program	Catalog description, Content, Methods of Instruction, Assignments, Text	Motion to Approve/Second – Tabitha Liang / Eileen Tom <b>The motion carried unanimously.</b>	<del>Spring 2020</del> <b>Summer 2020</b>
42. RSPC A280 Advanced Monitoring, Procedures and Therapies in Critical Care	Title change from: Critical Care Monitoring, Units: 1 to 1.5, Catalog description, Justification, CSLOs, Objectives, Content, Assignments, Methods of Eval, Text	Motion to Approve/Second – Tabitha Liang / Eileen Tom <b>The motion carried unanimously.</b>	<del>Spring 2020</del> <b>Summer 2020</b>

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