

# Classified Senate Goals 2016-2018



## Classified Senate Mission Statement

The Orange Coast College Classified Senate, constituted as a voluntary membership body of classified staff which recognizes the value of higher education at Orange Coast College, sees its mission as:

- Advocating the value and contributions that classified staff provide to the learning environment;
- Providing quality service to promote student success;
- Cooperating with other organizations in the interest of enriching the educational environment at Orange Coast College.
- Serving as a liaison between the California Community Colleges' senates; and
- Promoting the participation of classified staff in shared governance at the college and District levels.

**Goal 1: Promote diverse and meaningful engagement among Classified Staff throughout the Orange Coast College Campus, and increase visibility, voice, and representation of Classified Staff at the College, District, and State levels.**

### Relevant Orange Coast College Strategic Goals

***Community: Foster a culture that serves, engages, and connects the campus to the local and global community.***

***Access: Create equitable access through effective and innovative pathways and programs.***

***Student and Employee Engagement: Promote active and collaborative participation leading to meaningful connections among people, places, and ideas within the college.***

### Relevant Classified Senate Mission Statement Tenets

***Cooperate with other organizations in the interest of enriching the educational environment at Orange Coast College.***

***Promote the participation of classified staff in shared governance at the College and District levels.***

Objective 1: Have meetings with a substantive agenda that include business items for discussion, professional learning, and networking opportunities where people receive knowledge, are informed about issues relevant to classified and provide productive feedback.

Strategies:

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- Create template agenda
- Create bank of discussion ideas – survey groups for ideas
  - Developing our skills for advocacy/engagement
  - Supporting colleagues
- Collect feedback/quick assessment from each meeting

Objective 2: Promote diverse participation by identifying underrepresented groups, encouraging peer-to-peer outreach, and hosting meetings with personally relevant content.

Strategies:

- Identify/define groups that are under-represented
- Establish baseline
- Utilize needs assessment survey
- Identify peers we can tap into

Objective 3: Communicate the work that is being done within the Senate, as well as the value of Classified Senate initiatives, events, and constituents both internally and externally.

Strategies

- Develop a campus-wide marketing and messaging plan
  - Meeting with PR/Marketing -> specifically classified
- Semester/quarterly newsletter for more in-depth communication and updates
- Weekly updates
- Portal overhaul
- Write and adopt resolutions codifying the Classified Senate's position on issues as necessary

**Goal 2: Create sustainable practices that account for both growth and transition within the Senate.**

### **Relevant Orange Coast College Strategic Goals**

***Stewardship: Sustain and improve programs, physical and human resources, and infrastructure through processes that ensure accountability, continuous improvement, and long term viability.***

### **Relevant Classified Senate Mission Statement Tenets**

***Promote the participation of classified staff in shared governance at the College and District levels.***

Objective 1: Write, vet, and approve a 3-5 year strategic plan for the Classified Senate by the end of the 2016-2017 academic year.

Strategies:

- Research/find strategic plans for similar organizations
- Create vetting and publication timeline
- Gather input from Classified Senate members

Objective 2: Advocate to Board of Trustees and leadership/administration for consideration commensurate with Student Senate and Academic Senate (i.e., operating budget, physical space, shared governance/committee representation).

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### Strategies:

- Create specific, data-based proposal for operational support
- Regular meetings with administration and leadership
- Meeting/liaison with other senates

Objective 3: Create, implement, and maintain accurate documentation of shared governance and committee appointments, and establish consistent expectations of individuals who serve in those appointments.

### Strategies:

- Audit membership
- Specify term limits
- Create tools/venues for effective reporting both to and from our constituent group
- Conduct shared governance training for reps

**Goal 3: Promote a vibrant social and educational community for classified to connect/network with each other and the campus.**

### **Relevant Orange Coast College Strategic Goals**

***Community: Foster a culture that serves, engages, and connects the campus to the local and global community.***

***Learning: Assure that students receive a quality education with academic support to become self-directed and successful lifelong learners.***

***Student and Employee Engagement: Promote active and collaborative participation leading to meaningful connections among people, places, and ideas within the college.***

### **Relevant Classified Senate Mission Statement Tenets**

***Advocate the value and contributions that Classified Staff provide to the learning environment.***

***Provide quality service to promote student success.***

***Cooperate with other organizations in the interest of enriching the educational environment at Orange Coast College.***

Objective 1: Host events and strategic initiatives that provide opportunities for colleagues to connect.

### Strategies:

- Create 1 annual signature event hosted/sponsored by Classified Senate
- Department tours
- Halloween decorating contest
- Fundraising events/campaign
  - Staff swap meet stall
- Educational/professional development brown bags

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Objective 2: Identify and promote events, trainings, and professional development opportunities outside of the Classified Senate that are specifically relevant to Classified Staff.

Strategies:

- Partner with campus and district professional development organizations
- Advocate for development/training needs of classified
- Collect/centralize list of recurring events on campus, district, and regionally