



# Classified Senate Meeting Minutes

February 14, 2024 | 11:00 a.m. - 12:00 p.m. | Zoom Meeting: <https://cccd-edu.zoom.us/j/89274540735?from=addon> & SU 213

## Classified Senate Attendance

Scott Broberg	Present	Katie Olivier	Present
Andy Chau	Absent	Cecilia Schreyer	Present
Heather Dominguez	Present	Jillian Whistler	Present
John Fawcett	Present	Curtis Williams	Present
Lucy Grams	Present	Eric Wilson	Present
Jeanette Grimm	Present	Sean Wellengard	Absent
Sue Harlan	Present	Alexia Wood	Present

## Guests

Norma Alcala, Michelle Auduong, Jessica Bravo, Pree Casaus, Cynthia Chavez, Karen Cifuentes, M. Crawford, Tanya De La Cruz, Jeff Delaney, H. Dinh, Veronica Garcia, Nexy Gavidia, Martha Guevara, Tiffany Huynh, Jami Jacobi, Sheila Kilayko Cruz, Patt Kopp, Kayla LaBounty, Kelly Lam, Karen Latham, Shelley Lowrey, Belta Moon, Kim Nguyen, Thuy Nguyen, JohnPaul Nguyen, Shannon O'Neil, Elizabeth Page, R. Quinonez, E. Quiroz, Beatriz Rodriguez Vaca, M. Rossi, Veronica Sanchez, Mette Segerblom, Eva Shaffer, Linda Tiger, Lupe Tinoco Oliveros, T. Vasquez, Michelle Wang, Austin Webb, Chris Yagerman, Roxann, Mireille, and Thu.

**Guests:** Sheri Sterner

**Recorder of Minutes:** Beatriz Rodriguez Vaca

### 1. Call to Order - Classified Senate President:

President John Fawcett called the meeting to order at 11:00 a.m.

### 2. Approval of the Minutes - Classified Senate Body:

The approval of the minutes was postponed.

### 3. For the Good of the Order

- **Eric Wilson:** still working on the AI team. Hopefully there is more progress for the next meeting. Think Tank arena.
- **Scott Broberg:** he is also part of an AI workgroup that started through CTE. HE is working on an event in April, in conjunction with the regional consortium and vital link. Anybody can attend.

#### 4. Officer, Senator, and Committee Reports:

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##### A. President's Report – John Fawcett:

- Flex Day is mandatory in person unless employees have an accommodation. A Zoom option will be made available for those that do have them.
- Everybody is invited to Flex Day. No credit is required for Classified Professionals.
- Has been going to a lot of meetings. He is attending every BOT meeting. As Classified Senate President he is on the agenda to provide a report on the first Wednesday of the month. He has been doing that and it has been well received by the BOT. Board members seem to be happy to see more and more participation from the Classified Senate. Another important committee is the Budget Committee. We are headed into a period of time where budget deficits are a supreme concern and this is at the state level. The State has announced 2 different versions of their budget projections, one from the governor's office and one from the legislative analyst office. There is a large degree of difference between those 2 budget projections.
- The way this affects the college, and the district is that it is very likely that our funds coming from the State will be somewhat diminished. Our cost-of-living increase coming from the State will diminish, and current projection is 0.74 % as compared to the 8.33% that we just received this last year. He has been speaking up in some of the committee meetings and suggesting that, as we all are contemplating the details of the budget that we need to begin to take into account the "index of misery". M&O has had a lot of difficulties due to the understaffed team.
- He encourages input from Classified Professionals as he regularly meets with President Suarez and with the Chancellor. This is a direct channel to address how that they see happening in the college.
- District Consultation Council (DCC) is a big forum to discuss issues from the campuses. College Council is also a forum to discuss issues in the college.

##### B. Vice Presidents' Reports: VP Jeanette Grimm:

- She is in Accreditation Coordinating Council (ACC). They had a training last Friday in preparation for the accreditation that we are working on right now that is due August of 2026. Classified Senate does have one role in accreditation, and it is regarding the standard that discusses shared governance and communicating to the campus. John, Jill, and she will be working on the role of the senate in that aspect.
- She is also on Institutional Effectiveness. There us no update regarding that other than there will be a flex day session on the results of the REAL College survey that she believes will be informative. It is at 7:45am. They are focusing on three categories: food insecurity, housing insecurity, and homelessness. They will also do a thorough explanation of the basic needs center and how students can get those services. It will be run by Felipe Salazar.
- Caring Campus: The Coast Cares Cards are coming out soon. There are also lanyards.
- Along with Dui Phan, she will host a session on Caring Campus with the focus of what can we do for each other as Classified Professionals.
- Valentine's Day Coast Grams: thanked Jill, Katie, John, Heather, and Beatriz for their help on delivering the Coast Grams. We received donations for 207 coast grams. Trustee Moreno and President Suarez made a donation. President Suarez donated \$500. In total, the senate raised \$1,515. The funds will entirely cover 2 student scholarships. People cans till donate if they wish. This time we got orders from district, faculty, and managers. It was published on Coast to Coast, Five Things, and the President's weekly email.
  - Jill Whistler wrote the following on the chat: I just want to make sure that Jeanette gets her recognition as well for COAST GRAMS!! She put a ton of effort into putting bags together and writing ALL the little cards (so many cards)! Also, she spent so much time delivering them...so this would not have been possible without her! THANK YOU, JEANETTE!!!

##### C. Classified Senator Reports – No reports.

##### D. CFEP Report: Michael Carrizo – There is a Union Brown Bag meeting today at 12pm.

##### E. Other Committee Reports:

- We have representatives in all of the committees.

- Katie Olivier is in the Facilities Planning Committee.
- Cecilia Schreyer is also in Facilities and in various sub committees under that, such as signage, safety and emergency management.

## **5. Unfinished Business:**

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- A. Any request for Senator assignments to shared governance or hiring committees.**
- B. Volunteers or organize/support holiday activities.**
- C. Meeting modality and scheduling for Winter Intersession and Spring**

## **6. New Business:**

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- A. DEIA Impact Study – Norma Alcala:** Norma Works in the Bursars Office. She is part of the Scholarship, DEIA, and Caring Campus Committees. She has been asked to introduce Goal 5. It provides culturally responsive curriculum. Being in Caring Campus, it was a great opportunity to investigate ways to support staff and by default students. Caring Campus created the Internal Employee Department Contact list to help students. The Evolution has great articles. She took the following sentence because it reflects who we are “Student satisfaction and success stems directly from their engagement with institutional staff. Senior institutional leaders have a significant role to play in ensuring their staff across the organization have the tools and information needed to enhance the student experience”. DEIA being part of accreditation, the tools that we need should go from down up and not up down. We are the ones that have the interaction with students. What do we need to make the student experience better? The voice from classified is important. If anybody has suggestions of the support, they need to be able to help students better, she can take those back to DEIA. They can email her, and she will share their thoughts and concerns. She was a student at OCC and those counselors and staff that helped her as a student made a difference in her life.

If anybody would like to add their contact information to the internal directory, they can email VP Jeanette Grimm.

## **7. Open Forum:**

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- President Fawcett commented that the way that the accreditation activity is being handled this time versus the last time and the midterm a period of time is it a little bit more introspective. It is a little bit more narrative. It is not so much evidence based like we have to come up with every single piece of evidence that you know indicates we're doing something well, but it's more towards outcomes.
- Sheila Kilayko Cruz: They will launch a Classified Professional Development survey. It is important for all participate in this because we are trying to relaunch the Leadership Academy. We are trying to revamp it and find what our needs are. Please encourage your colleagues to fill it out. The survey will go out by the end of day today. It is short and to the point.
- There are several events for Black History Month.
- Green Coast Day will be on April 17. They already started the planning meetings.
- The nomination for Classified colleague of the year will be coming out soon.
- If anybody is interested in serving in the search committee for VCHR, they can email John Fawcett.

## **8. Adjournment of the Regular Meeting:**

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Meeting ended at 11:44a.m.