



Classified Senate Meeting Minutes

March 24, 2021 | 11:00 a.m. - 12:00 p.m. | Zoom Meeting

Senators	Attendance	Senators	Attendance
Vanessa Ayala	Present	Jasmine Nguyen	Present
Karen Bowen	Present	Katie Olivier	Present
Nelson Contreras	Present	Andrea Rangno	Present
Audrey Crouse	Present	Teresa Rodriguez	Present
Kris Cutting	Present	Eva Shaffer	Present
Heather Dominguez	Present	Cecilia Schreyer	Present
Kayla LaBounty	Present	Leo Stiles	Present
Christina Miramontes	Present	Jillian Whistler	Present

Guests

Andrew Deaso, Angelina Barger, Beatriz Rodriguez-Vaca, Belta Moon, Bill Moon, Carlos Amescua, Christopher Yagerman, Daisy Segovia, Denise D'Amore, Eduardo Cervantes, Emily Friesen, Emylie Tran, Eric Wilson, Eva Pok, Gladys Calderon, James Davis, Jami Jacobi, Janet Lazaro, Janine Wood, Jeanette Grimm, Jennifer Rivera, Jenny Williams, John Fawcett, JohnPaul Nguyen, Karen Cifuentes, Karen Latham, Katherine Donahoe, Kelly Lam, Liz Parker, Lynn Krieger, Maria DeNunno, Martha Guevara, Martha Munoz-Sanchez, Mary Gallois, Maureen Crawford, Michelle Auduong, Michelle Khuong, Michelle Ozuna, Mireille Halley, Nicole Danci, Patricia Kopp, Phukhanh Vu, Quintin Powell, Sandra Gonzalez, Scott B., Shannon O'Neil, Stephanie Phonsiri, Susan Harlan, Theresa De Los Santos, Thu Nguyen, Thuy Nguyen, Tiffany Huynh, Tim Winer, Veronica de Anda Garcia, and Veronica Sanchez.

Recorder of Minutes: Beatriz Rodriguez

1. Call to Order - Classified Senate President:

President Jasmine Nguyen called the meeting to order at 11:01 a.m.

2. Approval of the Minutes - Classified Senate Body:

3. Motion 1: Senator Kris Cutting moved to approve the February 24, 2021 minutes; motion seconded; motion approved unanimously.

4. Officer, Senator, and Committee Reports:

A. President's Report – Jasmine Nguyen:

1. Town Hall Debrief:

- o About 117 Classified Professionals joined the President/VP Town Hall with Classified Senate. Thank you all for submitting questions and actively participating in it. Information is important and Classified Senate appreciated the honest answers.
 - o Additional questions were given to Administration that were not answered during the Town Hall due to time constraints. President Suarez and the Vice Presidents answered those questions and the responses were emailed to Classified Professionals. The file was also included in the chat.
 - There was positive feedback about the Town Hall from Classified Senate.
 - Classified Senate members liked the structure of the Town Hall.
 - Some Classified Senate members suggested that two hours would have been ideal for the Town Hall, as opposed to only an hour.
 - The Town Hall was not recorded.
 - Administration is open to having a second Town Hall.
 - There was good feedback from Administration but appreciated all the difficult questions.
2. HEDS Survey:
- o The deadline to submit the HEDS survey has been extended to March 26 for all participants. This is due to a technical glitch. The survey should have gone out to over 44, 000 students but only about 25,000 of them received it. They want to collect more data from students and have more response rates from the different constituent groups.
 - o Currently, Classified shows the strongest rate of return at 30%.
 - o Everyone is encouraged to take the survey. If there are any questions, please reach out.
 - o Survey Feedback:
 - There was feedback that some staff members were offended by the questions in the survey.
 - It was also shared that it was a long survey.
 - There was feedback that the survey focused on blatant racism and it did not accurately address microaggressions, which is allegedly the most common form of racism in the college.
 - Another point stated is that the survey asked question that stated “within the last year...”. It is important to note that most people have not been on campus in the last year. That is a problem because people did not experience racism in the last year but that does not mean that they have not experienced it before when everybody was on campus.
 - There was a feeling of frustration with the survey because it is disappointing to see that we need a survey to tell us that we have a problem.
 - The current protocols tend to affect some more than others. At the same time, the data is good to show what is happening at a larger scale. The survey was not the best but it was a good starting point.
3. COVID/Post Pandemic Plans:
- o We cannot force anyone to get vaccinated. Let’s be respectful about other people’s personal choice.
 - o There are forms that are being used to plan out return to campus. Something to consider on those forms is social distancing. For classrooms it is 25% or six-foot distance. If you cannot guarantee 6 feet distance within that 25% of people in that room, then you have to go with the maximum number of people at six feet social distancing. Another point to consider is the number of people in the building from other programs and offices, this includes common areas such as elevators, bathrooms, etc.
4. Anti-Asian Racism:
- o The Board of Trustees passed a resolution about condemning anti-Asian crimes.
 - o If you need to talk to somebody we need to have resources and services available, such as the District EAP helpline (800) 999-7222.

- o Asian students and employees make up a large part of our campus. We need to recognize that something harmful has happened to our campus community and talk about how we can support each other.
- o Student equity is hosting an expression session tomorrow at 4pm.
- o The Multicultural Center is going to put together a committee for either April or May to organize a couple of events for AAPI history month. This is way to connect with people across campus.
- o Global Engagement is holding workshops to listen and learn how to support each other.

B. Other Committee Reports

a. Unfinished Business:

None

b. New Business:

- A. Coast Colleagues of the Year:
 - Coast Colleagues of the year nominations were submitted. Classified Senate has nine colleagues that were nominated. Classified Senate is looking for one more rater to help select the coast colleagues of the year.
 - Daisy Segovia volunteered to be the last rater.
- B. Student Advocates – This item will be discussed at a future meeting.
- C. Sprinting to Success Scholarship Task Force: Classified Senate is looking for a group of volunteers to help read student scholarship applications. They will be selecting two scholarship recipients who will be receiving \$750 each. The volunteers for the Task Force were: Jillian Whistler, Andrea Rangno, Jeanette Grimm, Vanessa Ayala and Jasmine Nguyen.

c. Open Forum:

A. Employee questions and comments covered the following topics:

- Cookies and Conversations are starting back again. There will be more opportunities for more Admin interaction.
- Vanessa Ayala is Chair of the Union scholarship committee. She could be able to answer some questions.
- CFCE is negotiating an additional timeframe for the current Remote Work Program. It will not apply for everyone. They are looking at a 30% return to campus in the fall. That number may increase if they reduce the three feet to six feet rule that is currently in place by the CDC for individuals over the age of 18. They are actively negotiating a potential hybrid schedule.
- You are not required to take your excess vacation by June 30. However, you are required to meet with your supervisor on how you are going to spend your excess vacation by October 31. The District has the right to schedule vacation for you, if they deem it necessary. If you do not want to take vacation, you have the right to ask for a lump-sum payout. It is on the contract. Supervisors are required to schedule vacations with you but very few people do that.
- The District is not talking about layoffs. We are understaffed on the Classified side. The District has seen savings from the SRP for both faculty and classified.
- It seems like the 30% that goes back to campus will be mainly labs, hands-on kind of classes or programs. It is 30% now, but it could be 50% in a few weeks, and so on.
- You are allowed up to four hours of paid release time to get your vaccination. If you used sick time to get vaccinated, that will be reimbursed to you. If you have excess vacation from the 2019-2020 fiscal year, you may use that time to get vaccinated, as well. This is only offered to Classified staff. Recovery time will be sick time.
- The State just passed a bill that if you had COVID and used sick time, that will be retro paid.

- Nomination forms were released for officer elections, so please check your mailbox at home.
- March is Women’s History Month. There are a few events happening this month featuring women in the District.

Motion 4: Senator Kris Cutting moved to adjourn the meeting; motion seconded; motion approved unanimously.

d. Adjournment of the Regular Meeting:

Meeting was adjourned at 11:50 a.m.