Classified Senate Meeting Minutes

September 27, 2023, | 11:00 a.m. - 12:00 p.m. |Zoom Meeting

Classified Senate Attendance			
Scott Broberg	Present	Cecilia Schreyer	Present
Heather Dominguez	Present	Jillian Whistler	Present
John Fawcett	Present	Curtis Williams	Present
Lucy Grams	Absent	Eric Wilson	Present
Jeanette Grimm	Present	Alexia Wood	Present
Sue Harlan	Absent	ASOCC Rep Zaina Alayyan	Present
Katie Olivier	Absent		

Guests

Michelle Auduong, Pree Casaus, Andy Chau, Denise D'amore, Theresa De Los Santos, Jeff Delaney, H. Dinh, Mary Gallois, next Gavidia, Martha Guevara, Mireille Halley, Vickie Hay, Tiffany Huynh, Patt Kopp, Lynn Krieger, Kayla LaBounty, Kelly Lam, Karen Latham, Janet Lazaro, Shelley Lowrey, Belta Moon, Martha Munoz-Sanchez, Thuy Nguyen, Mindy Nguyen, JohnPaul Nguyen, Kim Nguyen, Virginia Nuzzolese-Laflamme, Shannon O'Neal, Elizabeth Page, Eva Pok, E. Quiroz, Jennifer Rivera, Beatriz Rodriguez Vaca, Veronica Sanchez, Mette Segerblom, T. Vasquez, Michelle Wang, and Austin Webb.

Recorder of Minutes: Beatriz Rodriguez Vaca

1. Call to Order - Classified Senate President:

President John Fawcett called the meeting to order at 11:01 a.m.

2. Approval of the Minutes - Classified Senate Body:

There were no minutes for approval.

3. Officer, Senator, and Committee Reports:

A. President's Report – John Fawcett:

- Stated that this is a public meeting and gave a moment for any guests to speak. There were no public comments.
- He is aware of two new committees. The campus signage committee and the reformulation of the sustainability committee. These committees are under the umbrella of the facilities committee. He will get involved in those and the curriculum committee.

B. Vice Presidents' Reports:

- **VP of Committee Membership & Outreach Jeanette Grimm** – For Caring Campus, they are ready to launch the Internal Employee Department Contacts List. They planned to launch it on October 1st. It includes name, department, your role, and contact information. Every department is listed. This is to help students find the correct contact for what they need. They are still working on name budges. There will be more to come on team building.
    - **Senator Broberg:** Asked if the Ombuds person has been explored again. He recalls the Transparency Committee talking about it a while back. **President Fawcett** said that the Hub would be a great place for that person to be tied to. He expressed a need for that.
- **VP of Communications & Marketing Whistler**: Introduced herself to the Classified Senate. She works at the Children's Center. The Orange County Children's Festival took place on Sunday, October 01. The Foundation organized the event. There were book authors, some performances, and thousands of families. It was from 9:30am-4pm.

C. Classified Senator Reports – No reports.

D. Other Committee Reports:

Curtis Williams - Accreditation Report: Reported that CFCP needs classified professionals' representation on this committee.

VP of Committee Membership & Outreach Jeanette Grimm: For the Institutional Effectiveness Committee, they are preparing for the Institutional Self Evaluation Report (ISER). They are preparing for it.

4. Unfinished Business:

A. Senate Membership: There was a Google Form sent out for those interested in becoming classified senators.

5. New Business:

A. Request for senator assignment to committees: If any there is a committee that needs Classified Senate representation, they can forward that request to President Fawcett. He said it is rewarding to participate in shared governance committees.

B. Discussion of future meeting modality: President Fawcett is an advocate for hybrid modality meetings as Academic Senate currently holds their meetings. He explained the importance of having an on-campus presence. Beatriz Rodriguez Vaca ran a poll to ask classified professionals their preference and the majority opted for hybrid style meetings. The Classified Senate will meet at either SU213 or SU214.

C. Volunteers to help organize holiday activities: President Fawcett asked for ideas to plan activities for Halloween and the end of the year holidays. He asked for volunteers to help putting the event together. VP Grimm and Jennifer Rivera volunteered to help with those events. There will be an interest form going out.

6. Open Forum:

- **President Fawcett** stated that the Classified Senate came out of something called the Classified Forum. It was an opportunity to just talk about what is going on in the classified world on campus whether good or bad. They wanted to have a unified body.
- **Senator Alexia Wood** stated that IPC is no longer tracking classified needs for hiring. She asked if IPC does not do that, then who does.
    - **Vicky [Hay]** mentioned that that is part of the ARR process.
    - **Senator Heather Dominguez** stated that if we want to request a classified position, it has got to go through the ARR process. The IPC is strictly for faculty hiring. She said that getting a classified professional's position has always been a mystery. She suggested we invite someone and ask them to walk us through exactly what the process is and how we can advocate for it.

- **Senator Scott Broberg:** Suggested that the Classified Seante teams up with the CFCP sometime this academic year to discuss topics such as budget issues, enrollment, retirements, etc. Classified Professionals may be heavily impacted in a few years to come.
- **President Fawcett** appreciates the efforts of Caring Campus to help student as it will promote enrolment going forward. He also appreciates the efforts of the Dual Enrollment staff.

Motion 1: Senator Whistler moved to adjourn the meeting; motion seconded; motion approved unanimously.

7. Adjournment of the Regular Meeting:

Meeting ended at 11:53 a.m.