

# GUIDE FOR LOGGING INTO YOUR MYCOAST STUDENT PORTAL

⊠ fpr@occ.cccd.edu

🐛 (714) 432-5059

💡 Student Union Room 102

# Go to orangecoastcollege.edu

#### STEP 2

Click on "MYCOAST" on the top right corner of the website to open the log in page.



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#### Type "username@student.cccd.edu"

A welcome email is sent to your email address used on the OCC Application. The email will have your **OCC student ID number**, **username**, **student email** and **temporary password**. If you do not see this email, please check your Spam, Junk, Trash, or Deleted folders. If you can not locate the email contact us at **fpr@occ.cccd.edu**.

E T E	Coast Colleges Sign in ppirate@student.cccd.edu Can't access your account? Back Next	
	Enter your student email address <username>@student.cccd.edu or employee email address Password requirements Example</username>	

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# **Click on Next**

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#### STEP 5

# Enter your password.

Remember to write down/save your password!

E T E	Coast Colleges <pre>c ppirate@student.cccd.edu Enter password Forgot my password Sign in</pre>	
	Enter your student email address <username>@student.cccd.edu or employee email address</username>	



# Click on Sign in

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rg	got my password Sign in	
to IS Na	er your student email address sername>@student.cccd.edu or employee ail address	

#### **STEP 7**

# Click "Next". This is an Important step, don't skip!

If this is the first time logging in, it is important to set up your multifactor authentication. This will help keep your account secured and help with resetting your password.





# Click on "I want to set up a different method". DO NOT DOWNLOAD THE APP!

DO NOT DOWNLOAD THE APP! If you do decide to use the app and at any point you delete or loose access to the app, you will need to contact IT Service to reset the multifactor authentication method, (714) 438-8111.

Start by getting the app
On your phone, install the Microsoft Authenticator ap
After you install the Microsoft Authenticator app on y
I want to use a different authenticator app
I want to set up a different method

#### STEP 9

# Click on "Phone" in the drop down menu. Then click "Confirm".

o use a different authenticator app	
Choose a different method $~ imes$	Next
Which method would you like to use?	
t me Phone ~	
Cancel	

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# Type in your phone number, and select "Text me a code" or "Call me". Then click "Next".

Make sure you have your phone handy, a code will be sent to you.

#### STEP 11

# Once you enter the code, click "Next".

Coast Colleges		?
Keep y Your organization requires yo	YOUR ACCOUNT SECURE	
Phone We just sent a 6 digit code to +1 714432 00124 Resend code	6880. Enter the code below.	
I want to set up a different method		



Once your account is verified and you see the green check mark, click "Next".



#### **STEP 13**

## Click on "Done"

Coast Colleges		?
	Keep your account secure Your organization requires you to set up the following methods of proving who you are.	
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	Success!	
	Great job! You have successfully set up your security info. Choose "Done" to continue signing in Default sign-in method:	
	Phone +17144326880	
	Done	

**STEP 14** 

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# <u>Great, you have successfully logged into your account! Welcome to your</u> <u>MyCoast Student Portal.</u>

You can use your MyCoast Student Portal to:

- · Check your student email
- Complete the Online Orientation
- Check your registration window
- View holds
- Register for classes
- Drop classes
- Pay fees
- Check Financial Aid status
- · View your Student Education Plan on Degree Works
- View unofficial transcripts
- And more!

**STEP 15** 

#### MyCoast Student Portal home page.

If you have questions you can contact The Future Pirate Center.

Contact Information (714) 432-5059 fpr@occ.cccd.edu Student Union Room 102



