

**Associated Students of Orange Coast College (ASOCC)
Student Government of Orange Coast College (SGOCC)
Student Senate and Executive Board**

MEETING AGENDA

Friday, March 18, 2022; 9:00 a.m.
2701 Fairview Road
Student Union Building, Room SU 216
Costa Mesa, CA 92626
(714) 432-5730

Due to COVID-19, all SGOCC Meetings are taking place via Zoom Conference Calls

Video Conferencing & Call-In Information:

Zoom Video Conferencing Web Address: <http://bit.ly/ASOCCMeetings>

or Telephone Call-In Information: +1 669 900 6833 (US Toll)

Meeting ID: 955 3721 2182

NOTICE IS HEREBY GIVEN that the Student Government of Orange Coast College (SGOCC) Student Senate and Executive Board will hold a meeting on Friday, March 18, 2022, at 9:00 a.m. Pursuant to the Government Code Section 54955 and 54954.2(b) (3), the SGOCC Student Senate and Executive Board may adjourn, reconvene, and re-adjourn from time to time, as may be necessary to transact the business of the Student Senate and Executive Board. Unfinished items on the agenda may be trailed to the following meeting pending the approval of the Student Senate and Executive Board. Those wishing to address the Student Senate and Executive Board shall be present during the public forum and express their concern. For further information, please contact Student Senate President Katherine Smith at ksmith281@student.cccd.edu.

I. Organizational Items

- I.01 Call to Order**
- I.02 Roll Call**
- I.03 Opportunity for Pledge of Allegiance**
- I.04 Approval of Minutes**

II. Public Forum

This time is reserved for members of the public to address the Student Senate and Executive Board on issues on or not already appearing on the agenda. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic will be enforced. This is not a period of discussion for the Student Senate and Executive Board; however, the Student Senate President may respond to specific questions and concerns made by the public.

III. Reports

III.01 Fiscal Affairs Council Report and Recommendation(s) for Possible Student Senate and Executive Board Action

This is an opportunity for the Vice President of Fiscal Affairs to present financial recommendations and reports as well as an opportunity for the Student Senate and Executive Board to approve financial recommendations. Following deliberation and action by the Fiscal Affairs Council, the Vice President of Fiscal Affairs recommends the following Student Senate and Executive Board action(s) be taken:

- **Start-up Funds**
Discussion and possible action regarding the awarding of \$50.00 Club Start-Up Funds for the following clubs:
 - None
- **One-Time Funding**
Discussion and possible action regarding the awarding of One-Time Funding request for the following student clubs/organizations/programs/services:
 - None

III.02 Participatory Governance Committee Reports

Opportunity for V.P. of Diplomatic Affairs to make recommendations for appointments to shared governance committees as well as an opportunity for reports from any individual involved in a campus-wide committee.

III.03 Student Body President's Report

This is an opportunity for the Student Body President to report.

III.04 Standing/Ad-Hoc/Special Committees

- Communications Committee
- Constitution and Bylaws Committee
- Mental Health and Harm Reduction Subcommittee

- Canvas Shell Subcommittee
- Course Syllabus Subcommittee
- COVID Policy Taskforce

IV. **Unfinished Business**

V. **New Business**

All items under new business are discussion and/or action items. Attachments are available in the ASOCC Office.

V.01 Icebreaker

The Student Senate and Executive Board will participate in an icebreaker activity.

V.02 ASOCC Constitution and Bylaws

Presentation by the ASOCC Constitution and Bylaws Committee regarding the following proposed changes to the ASOCC Constitution and Bylaws. Discussion and possible action to follow.

- Part III (General By-Laws Code), Article II (Branch Bylaws), Section C (Communications Committee)

See Attachment A for proposed verbiage (in red font).

V.03 2021-2022 ASOCC Friend of the Students Awards

Presentation by Dr. Julie Nguyen, Student Leadership Coordinator, regarding the ASOCC Friend of the Students Awards. Discussion to follow.

V.04 ASOCC Fiscal Affairs Council Updates

Presentation by Tee Huynh, ASOCC Vice President of Fiscal Affairs, regarding the 2022-2023 Annual Budget and overall ASOCC financial updates.

V.05 Student Senate for California Community Colleges (SSCCC) General Assembly & Resolution Packet

Presentation by Durriya Ahmed, ASOCC Vice President of Advocacy, of the SSCCC General Assembly and review of the resolution packet. Discussion and possible action to follow.

V.06 Course Syllabus Subcommittee Student Survey

Presentation by Katherine Smith, ASOCC Student Senate President and Chair of the Course Syllabus Subcommittee, regarding the Course Syllabus student survey and timeline. Discussion and possible action to follow.

V.07 2021-2022 Student Senate and Executive Board Goals and Expectations

Presentation and discussion regarding the 2021-2022 Student Senate and Executive Board goals and expectations.

VI. **Public Forum Two**

This time is reserved for members of the public to address the Student Senate and Executive Board on issues on or not already appearing on the agenda. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic will be enforced. This is not a period of discussion for the Student Senate and Executive Board; however, the Student Senate President may respond to specific questions and concerns made by the public.

VII. **General SGOCC Reports**

VII.01 Advisors' Report (Limited to 2 minutes per report)

VII.02 Board, Officer, and Staff Reports (Limited to 2 minutes per person)

VIII. **Adjournment**

SGOCC Student Senate & Executive Board Meeting – 03/11/2022
Attachment A - Proposed Bylaw Changes

Communications Committee Changes

Change 1. Part III (General By-Laws Code), Article II (Branch Bylaws), Section C (Communications Committee), 3. Power, Duties, and Responsibilities

- c. The Communications Committee shall host the events listed below at least once a year including, but not limited to:
 - i. Student Senate Elections
 - ii. Social Media Day (once per semester)

Change 2. Part III (General By-Laws Code), Article II (Branch Bylaws), Section C (Communications Committee), 5. Duties

~~5. Duties~~

~~a. The Communications Committee shall host the events listed below at least once a year including, but not limited to:~~

- ~~i. Student Senate Elections~~
- ~~ii. Social Media Day (once per semester)~~

Change 3. Part III (General By-Laws Code), Article II (Branch Bylaws), Section C (Communications Committee), 5. Position Descriptions

a. Chair

- i. Shall chair the Communications Committee meetings.
- ii. Shall oversee the promotion of ASOCC publicity in coordination with Communications Committee officers.
- iii. Shall be responsible for the coordination and execution of relevant ASOCC publicity in accordance with campus regulations.
- iv. Shall maintain all ASOCC publicity boards on campus.
- v. Shall oversee the development and publication of the ASOCC Yearbook.
- vi. Shall oversee the Communications Committee to better serve the needs and increase effectiveness of the ASOCC Communications
- vii. Shall oversee Student Senate Elections.

b. Vice Chair

- i. Shall perform the duties of the Chair at such time as the Chair is unable to perform them.

c. Secretary

- i. Shall elect from its own membership one (1) individual to serve as Communications Committee Secretary.
- ii. Shall take minutes at all official Communications Committee meetings.
- iii. Shall compile, transcribe, and send minutes to the Communications Committee Chair and the Advisor within 72 business hours of the Communications Committee meeting.
- iv. Shall track tardies and absences of the Communications Committee officers and present it at the first Communications Committee meeting of every month.
- v. Shall hold officers accountable to SGOCC Policy 1004: SGOCC Attendance/Truancy.
- vi. Shall fulfill other duties and responsibilities as may be assigned.