

**Associated Students of Orange Coast College  
SGOCC Student Senate and Executive Board  
MINUTES**

Friday, May 12, 2017; 9:15 a.m.

ASOCC Office

2701 Fairview Road • Costa Mesa, California 92626 • (714) 432-5730

**NOTICE IS HEREBY GIVEN that the Student Government of Orange Coast College (SGOCC) Student Senate will hold a meeting on Friday, May 12, 2017 at 9:15 a.m. Pursuant to the Government Code Section 54955 and 54954.2(b) (3), the SGOCC may adjourn, reconvene, and re-adjourn from time to time, as may be necessary to transact the business of the Student Senate. Unfinished items on the agenda may be trailed to the following meeting pending the approval of the Student Senate. Those wishing to address the Student Senate shall be present during public forum and express their concern. For further information, please contact Student Senate President Karen Caspa at Kcaspa@gmail.com.**

**I. Organizational Items**

**I.01 Call to Order: 9:15 a.m.**

**I.02 Roll Call**

Student Senators: Basant ElGhayati, Christy Nguyen, Giang Nguyen (left at 11:37 a.m.), Jesse Lopez, Julie Recalde (arrived at 9:16 a.m.), Karen Caspa, Miguel Cruz, Jose Talavera, & Omar Haddad

Executive Board: Ashley Quinn, Jessica Riestra, Juan Partida (absent), Junell Brown, Leanna Gutierrez, Frances Sanchez, & Parker Hawkins

Advisors: Julie Nguyen, Student Leadership Coordinator

**I.03 Opportunity for Pledge of Allegiance**

**I.04 Approval of Minutes**

*Meeting minutes for Associated Students of Orange Coast College (ASOCC), Student Government of Orange Coast College (SGOCC) Student Senate Meeting dated May 5, 2017 approved without objection*

**II. Public Forum**

This time is reserved for members of the public to address the Senate on issues on or not already appearing on the agenda. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic will be enforced. This is not a period of discussion for the Senate, however, the Senate President may respond to specific questions and concerns made by the public.

**III. Reports**

**III.01 Fiscal Affairs Council Report and Recommendation(s) for Possible Student Senate Action**

This is an opportunity for the Vice President of Fiscal Affairs to present financial recommendations and reports as well as an opportunity for the Senate to approve financial recommendations. Following deliberation and action by the Fiscal Affairs Council, the Vice President of Fiscal Affairs recommends the following Senate action(s) be taken:

1. Club Start-Up Funds: None.
2. One-time event or other fund requests: None.
3. Request for transfer: None.

**III.02 Participatory Governance Committee Reports**

Opportunity for V.P. of Diplomatic Affairs to make recommendations for appointments to shared governance committees as well as an opportunity for reports from any individual involved in a campus wide committee.

Christy Nguyen reported on the Friends of the Library Committee.

**III.03 Student Body President's Report**

This is an opportunity for the Student Body President to report.

**III.04 Standing/Ad-hoc/Special Committees**

1. Sustainability Committee – Giang Nguyen provided a report.
2. Constitution & Bylaws Committee
3. Campus Safety and Student Wellness Task Force
4. Event Task Force
5. Disabled Students Note-Taking Services Task Force

**IV. Unfinished Business**

**V. New Business**

All items under new business are discussion and/or action items. Attachments are available in the ASOCC Office.

**V.01 ASOCC 2017-2018 Transition Ceremony**

Discussion and possible action regarding the ASOCC 2017-2018 Transition Ceremony scheduled on Friday, May 19, 2017.

**V.02 OCC Student Housing Update**

Presentation from Servitas, Brailsford & Dunlavey, and OCC providing an update regarding the OCC Student Housing project and a review of the student survey results.

**V.03 2017-2018 SGOCC Fiscal Affairs Council Officers**

Discussion and possible appointment of student officers to the 2017-2018 Fiscal Affairs Council.

*Motion by Christy Nguyen to approve Fiscal Affairs Council recommendations for the following 2017-2018 Fiscal Affairs Officers; 2<sup>nd</sup> by Julie Recalde. Motion passes without objection.*

<i>Bryan Bravo</i>	<i>Ashley Quinn</i>
<i>Elizabeth Hong</i>	<i>Jose Talavera</i>
<i>I Hsuan Lo</i>	<i>Kristina Tseng</i>
<i>Saul Madrigal</i>	<i>Dave Yount</i>
<i>Julie Pham</i>	

**V.04 ASOCC Constitution and Bylaws**

Presentation by the SGOCC Constitution and Bylaws Committee regarding proposed changes to ASOCC Bylaws:

- Part III (General By-Laws Code), Article II (Branch Bylaws), Section E (Executive Board), 6. Position Description, IV.
- Part III (General By-Laws Code), Article II (Branch Bylaws), Section E (Executive Board), 6. Position Description, F Regional Delegate.
- Part III (General By-Laws Code), Article II (Branch Bylaws), Section E (Executive Board), 5. Powers, Duties, Responsibilities, B.
- Part III (General By-Laws Code), Article II (Branch Bylaws), Section B (College Life Committee), 6. Position Descriptions, c. Events Coordinator.
- Part III (General By-Laws Code), Article II (Branch Bylaws), Section B (College Life Committee), 6. Position Descriptions, d. Historian.
- Part III (General By-Laws Code), Article III (General Bylaws), Section B (Membership Qualifications).
- Part III (General By-Laws Code), Article II (Branch Bylaws), Section E (Executive Board), 2. Composition and Membership.
- Part III (General By-Laws Code), Article II (Branch Bylaws), Section C (Communications Committee), 2. Composition and Membership, subsection C.
- Part III (General By-Laws Code), Article II (Branch Bylaws), Section C (Communications Committee), 3. Powers, Duties, and Responsibilities.
- Part III (General By-Laws Code), Article II (Branch Bylaws), Section I (Student Senate), 6. Position Descriptions, subsection C Student Senators.
- Change “College life advisor” to “Student Life Advisor” every place it occurs.
- Section G, 5, Section B, change to Dean of Student Services to “Director of Student Life”
- Change “ICC advisor” to “Student Life Coordinator”
- To be considered: General Appeals Process & remove the Vice President of Communications.

*Motion by Basant ElGhayti to approve all amendments on the floor excluding the change regarding Student Body President and Student Senate Vice President; 2<sup>nd</sup> by Omar Haddad. Motion passes without objection.*

*Motion by Basant ElGhayti to strikeout the change regarding Student Body President and Student Senate Vice President; 2<sup>nd</sup> by Junell Brown. Motion passes without objection.*

See Attachment A for approved verbiage.

**V.05 Student Union Update**

Presentation, discussion, and possible action regarding an update on Student Union.

**V.06 2016-2017 Student Senate and Executive Board Goals**

Presentation, discussion, and possible action to follow regarding the Student Senate and Executive Board goals.

**V.07 Student Representative for Committee**

Presentation, discussion, and possible action regarding the appointment of a student representative for the Student Success Collaborative selection committee for Student Success and Support Program (SSSP) & Student Equity Funded Projects.

- V.08**     ASOCC Follow Up Assessment  
Discussion of the ASOCC follow up assessment. Possible action to follow.

**VI. Public Forum**  
This time is reserved for members of the public to address the Senate on issues on or not already appearing on the agenda. A limit of five (5) minutes per speaker and fifteen (15) minutes per topic will be enforced. This is not a period of discussion for the Senate, however, the Senate President may respond to specific questions and concerns made by the public.

- VII. General SGOCC Reports**  
**VII.01**    **Advisors' Report (Limited to 2 minutes per report)**  
**VII.02**    **Board, Officer, and Staff Reports (Limited to 2 minute per person)**

**VIII. Adjournment: 11:59 a.m.**

**SGOCC Student Senate & Executive Board Meeting – 05/12/2017**  
**Attachment A - Approved Bylaw Changes**

**Student Body President Changes**

**Change 1.** Replace Part III, Article II, Section E, 6. Position Descriptions, Subsection a

- iv.            The Student Body President shall be responsible for fulfilling the duties of executive officers at such time as they are unwilling or unable to perform their duties by way of taking the responsibilities of the vacated position upon ~~him or herself~~ themselves, or by allowing a willing executive officer to accept those duties.

**Regional Delegate Changes**

**Change 1.** Add clause to Part III, Article II Section E, 6. Position Descriptions, Subsection f

- VI.            The Regional Delegate shall not serve on a position or hold an office in any ~~club, organization, municipal, local, or state government position that is politically inclined and would constitute a conflict of interest (having an incentive to advocate for a constituency other than the entirety of ASOCC students);~~ statewide community college student organizations recognized by the California Board of Governors (ie. Student Senate of California Community Colleges).

**Deletions:**

**Change 2.** CLC Composition and Membership Deletions:

Delete the following contained within Part 3, Article II, Section B, 6. Position Descriptions, C Events Coordinator

~~4. Work closely with event chair(s) to update project sheets related to all College~~

~~Life Committee events~~

~~6. Assist event chairpersons with event layout for their activities~~

~~8 Chair the decorations sub-committee for each event~~

~~D. Historian~~

~~2. Collect newspaper clippings and correspondence related to College Life~~

~~Committee.~~

**SGOCC Officer GPA Requirements:**

**Change 1.** Part III, Article I, Section B.

5. Officers shall not be on academic probation with OCC at the time of application and throughout their term in office.

**Executive Board Changes:**

**Change 1.** Add into Article II, Section E, 2, b.

**Subsection B:** The newly elected Student Senate shall appoint the following incoming Executive Board Officers: Student Body President, ASOCC Regional Delegate, Vice President of Diplomatic Affairs, Vice President of College Life, and Vice President of Communications before the start of the Fall Term.

**Communication Committee Changes**

**Change 1.** Change Part III, Article II, Section C, 2, c.

“Representation from the Student Senate to the Communications Committee is not mandated since the Vice President of Communications serves as the liaison to the Senate. However, there shall be a reserved and optional seat(s) on the Communications Committee for at least one and up to three Student Senators.”

**Change 2.** Add to Part III, Article II, Section C, 4

4. Meetings

- a. The Communication Committee will be required to meet no less than once every two weeks on Thursdays from 12:45 p.m. - 1:45 p.m.
- b. Meetings are to be held in alternation with those of the Sustainability Committee.
- c. The Communications Committee shall consist of at least six members, but no more than eight members

**Change 3.** Add to Part III, Article II, Section C, 5

5. Duties

- a. The Communications Committee shall host the events listed below at least once a year including, but not limited to:
  - i. Student Senate Elections
  - ii. Open House
  - iii. Social Media Day (once per semester)

**Student Senator Changes:**

1. Add to Part III, Article II, Section I, 6, subsection C.

vii. Student Senators must serve on at least one of the Student Senate and Executive Board's standing committees, ad-hoc committees or task forces.

**Minor Changes:**

1. Change "College life advisor" into "Student Life Advisor" every place it occurs.
2. Section G, 5, Section B would change Dean of Student Services to "Director of Student life"
3. Anytime it says ICC advisor, change to "Student Life Coordinator"